**From:** GULF NATIONAL DRILLING COMPANY. <contract.department@gndckuwiat.com>
**Sent:** 15 September 2022 12:48

**Subject:** Re: WE ACKNOWLEDGE RECEIPT OF YOUR APPLICATION AND RECOMMENDATION B/ABDUL-22/GNDC.

ATTENTION: Mr. Leo Smuga,

We officially acknowledge the receipt of your expression of interest regards to the position of our International Procurement Representative Agent in UK to handle supply of Drilling fluid, including your attached document. We hereby decide to give you more details of the position as required. Gulf National Drilling Company seriously requires an International Supply Agent Position who can contribute positively towards maintaining the company's vision, which is to become a leading private holding company in the Energy, Petrochemical and Industrial sectors in Kuwait, and a key player in the GCC and selected countries, consistently achieving shareholders expectations.

Based on recommendations for future energy demand forecasts, Gulf National Drilling Company plans to invest more than $6.1 billion in exploration over the next five years, and increase production to 4 million barrels per day by 2040. In line with Gulf National Drilling Company policy and moving forward towards project execution, a feasibility study has been established and completed to build a grass root refinery at Al-Zour area, south of Kuwait City to meet complex diversified requirements of the world oil market. Al Zour refinery will be the world's largest grass root plants being built from conceptual stage; this ongoing mega project will change the landscape of the oil refining industry in Kuwait.

The search for gas and light oil in the Jurassic and Permian plays is taking us into unconventional reservoirs with increased drilling risk through higher temperatures and pressures and the complexities of fractured carbonates. All of these features will present us with new and complex technical, logistical and management challenges. We believe our esteemed organization Gulf National Drilling Company can achieve extraordinary efficiencies when all disciplines are fully involved and informed throughout the exploration cycle. The study has been completed and ready for the PRC (Projects Review Committee) review and appropriate action.

Please kindly be informed you will work as a contracted agent for one-year, and your major role is to make inquiry from good manufacturers of the drilling fluid liquid which is a hydrocarbon product that used as base oil in the drilling mud type Oil Based Mud (OBM) blending needed for the on-going project. Please take note. The International Supply Agent is primarily responsible for the supply of material and your major duty is to ensure the required product is available and supplied to site location in Kuwait on a monthly basis or upon request by Gulf National Drilling Company or its subsidiary.

Also, you will be responsible for inspecting the goods at the manufacturer's factory, a day or (2) days before its shipment to Kuwait and our esteemed organization shall take care of your travel cost from your country to the manufacturer's factory. After every process of selection is concluded, you will be invited officially to our head office here in Kuwait for the signing of the contract agreement (Hard Copy), legal documents, and other formalities. Also, you will undergo a (2) weeks training course here in Kuwait (If the agent needs such training), (Gulf National Drilling Company) will bear the cost of training. The training will give you more knowledge about our operations and your assignment.

There must be a registered Int'l Agent office or Representative office, though a temporary and rented office for one year (1) contractual period. Note; this office will consist of the Agent, Office Secretary, Office Assistant and an Accountant, and the Agent is going to take care of the salary of the staff from the $5 per liter monthly commission earning worth $315,000.00 (USD) every month is sufficient to run the operation of the office. Also, 120,000.00 (KWD) = $389.967,00 (USD) agent establishment fee is more than enough to rent, furnish and register the office name in any country. In addition, you are also entitled to Accommodation Allowance in your home/residence country, monthly Flight Allowance from your country to the manufacturer factory for goods inspection before dispatch and one year Insurance cover.

Please be informed that the aforementioned are stated in the contract agreement that will be signed between you and Gulf National Drilling Company, and this contract agreement will be sent to you upon confirmation of the availability of the product. All the above mentioned will be effective after confirming you our international agent according to the selection criteria, and your reliability towards such a position. The monthly product (63,000 lts) cost price and delivery charges will be paid by (Gulf National Drilling Company) through you as our agent; meanwhile you are expected to be reliable and accountable towards utilizing the fund for its original purpose.

In conclusion, you will present to us a monthly report on your financial activities and our project supervisors will visit at the end of every month to ascertain progress on your monthly report. Upon the expiration of this one-year contract and according to your performance, you shall be appointed (Gulf National Drilling Company) permanent Regional Representative/Agent on supply and logistics. Kindly get back to us if you are capable and can handle such a contract as our international agent, then we shall proceed with the contract terms and conditions.

Insya Allah (GNDC) Management looks forward to strengthening our partnership based on shared values such as trust, integrity and mutual commitment. We remain totally at your disposal to further our partnership.

Thanking you for your cooperation and looking forward to your reply.

(GNDC) Your Value Driven Partner of Choice.

Yours faithfully,

**Ms. Aseel Al-Munifi**,
MNGR. Corporate Communication & Coordination
Gulf National Drilling Company (GNDC),
Eastern Plaza Building Mezzanine,
Block:8, Plot No: 42 Ahmadi Industrial Area
PO BOX: 9678 Postal Code: 61007 Ahmadi, Kuwait.
Phone: +965 6076 4519
Fax: +965 2294 3234
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From: Rashed Ibrahim Mohmmed Sherif <rashedibramosherif@gmail.com>
Sent: 15 September 2022 07:16

GULF NATIONAL DRILLING COMPANY INTERNATIONAL PROCUREMENT
REPRESENTATIVE AGENT:

Dear Mr \*\*\*\*

Assalamualaikum

Hope you are doing well today, together with your loved ones

How are you doing together with your loved ones, I wish you good
health and success in your family.

Thank you for your email and your interest to handle the contract as
an International agent representing remotely

 (as Gulf National Drilling Company GNDC) within your country of
residence and region to Gulf(GNDC) towards establishing an effective
agency for the purpose of representation and outsourcing to overseas
the supply of our company requires chemical product to facilitate our
drilling process in the ongoing expansion project. with your profile
and career path which are commendable, I am sure you understand that
at this point of deep interest for complete disclosure of key contract
and product information, you MUST be officially engaged with the
authority in charge (our award contract department).

As a member of the Management team, I will fitly guide and direct you,
which I believe you are looking forward to.

 But due to workload, busy working schedule, and present engagements,
I will suggest to you a direct contact with our Management for inquiry
which when information is presented will help you make a concrete
decision if it is something you're disposed and eligible to handle the
contract as well as proceedings. Kindly engage our contract awarding
department with your CV

and cover letter. Other necessary credentials/documents shall be
demanded when required so that your application will

enter into GNDC-Gulf National Drilling Company's official system, NOTE
documents presented are subject to verification. Upon official
contact, our Management shall return back to you with a comprehensive
contract description which includes requirements/responsibility as
well as remuneration and other benefits for your perusal before
officially accepting if you are to proceed with the offer or not.

Training is available for candidates without oil experience for
optimal performance.

Kindly email our Contract Award Department, and ensure you attach all
relevant documents/credentials

for verification in a precise and professional approach.

Present your application as follows:

- Resume/Company profile

- Cover Letter

- Trained/Acquired Skills

- Educational Certificates

- Awards (if any)

- ID/Passport copy

Attn:

Very truly yours,

Ms. Aseel Al-Munifi,
MNGR. Corporate Communication & Coordination (Acting)
Gulf National Drilling Company (GNDC),
Eastern Plaza Building Mezzanine,
Block:8, Plot No: 42 Ahmadi Industrial Area
PO BOX: 9678 Postal Code: 61007 Ahmadi, Kuwait.
Phone: +965 6076 4519
Fax: +965 2294 3234

Email: contract.department@gndckuwiat.com

While contacting kindly attach to the email subject my official
recommendation for an audience and prompt response:

Ref. No:( B/ABDUL-22/GNDC) if at any point you require further advice
you can freely revert to me.

I look forward to hearing your prompt response, Inshallah.

Regards,

Mr. Rashed I Mohamed Sherif