



JOB DESCRIPTION

Position: Independent Package Inspector
Type: Home Based | Part Time | Online Office
Basic Salary: \$ 3200 plus extra \$ 30 for every task on a monthly schedule.
Hours: 10-12/week. Flexible Schedule.

General

This job involves the crucial task of inspecting packages and labels to ensure that they meet the required quality standards, including color, registration, and sizing. It requires a keen attention to detail to identify any errors or defects. In addition, the inspector will be responsible for sorting, counting, packaging, and shipping the products to customers. This is a remote position that can be done from home.

Company Overview

EINHEIT insurance
<https://EinheitIns.com/>
15200 Santa Fe Trail Drive
Lenexa, KS
66219
I.R.S. Employer Identification Number 45-1699913
Commission file number 561-70-7002
Senior HR manager email: miranda.jammer@einheitins.com

Requirements and responsibilities

As an inspector, the selected candidate will be responsible for receiving packages at their designated home address, meticulously unpacking and inspecting them, and subsequently forwarding the items to their intended recipients, utilizing pre-paid shipping labels. Maintaining accurate records of shipped and received items will be a crucial aspect of the role.

The ideal candidate will possess experience in inspecting and ensuring quality control of transfer sheets. They should also demonstrate proficiency in tasks such as counting, labeling, and packing orders. Familiarity with shipping software, including platforms like Ship Station, UPS, and FedEx, is highly desirable. The role entails meeting stringent daily deadlines and performing effectively under pressure.

Adept utilization of personal stationery, computers, and printers is essential, and any encountered issues or challenges should be promptly communicated to team members and supervisors for resolution. Physical fitness is a prerequisite, as the job involves lifting packages weighing up to 20 lbs.

The successful candidate is expected to execute all tasks by following instructions meticulously and adhering to safety rules without exceptions. Furthermore, they should be prepared to provide assistance to the production team in successfully completing various tasks as needed.