



June 23rd, 2024

Alisha Brunell
701 Norchester St
South Lyon,
Michigan
48178

Dear Alisha,

Candor is very pleased to offer you employment on the following terms:

Cash Compensation: The Company will pay you a starting salary at the rate of \$25 per hour and \$15 per hour during training via Direct Deposit, payable in accordance with the Company's standard payroll schedule. You are needed to work for 20 hours weekly, totaling to \$26,000 annually.

Employee Benefits: As a regular employee of the Company, you will be eligible to participate in a number of Company-sponsored benefits. In addition, you will be entitled to paid vacation in accordance with the Company's vacation policy, as in effect from time to time. And also, **Candor** has significant experience in providing accounting and auditing services to established 401, 403 (b) pension, profit sharing and health and welfare plans. Benefits for eligible workers include: Health, Dental, Life and AD&D Insurance, Employee Wellness and 401k plans. Paid Time Off and Holidays with Generous Company Discounts.

Position: Your initial entitlement will be a Data Entry Representative and you are to report to Mrs Sofia Kurtzman. This is a part-time position. By signing this letter agreement, you confirm to the company that you have no contractual commitments or other legal obligations that would prohibit you from performing your duties for the Company.

Employment Relationship: Employment with the Company is for no specific period of time. Your employment with the Company will be "at will" meaning that either you or the Company may terminate your employment at any time and for any reason, with or without cause. Any contrary representations that

may have been made to you are superseded by this letter agreement. This is the full and complete agreement between you and the Company on this term. Although your job duties, title, compensation and benefits, as well as the Company's personnel policies and procedures, may change from time to time, the "at will" nature of your employment may only be changed in an express written agreement signed by you and a duly authorized officer of the Company (other than you).

Training, work materials and funding: You would be provided with a free MacBook, Printer, Copier, Scanner and Fax Machine. You will be adding a new line to your phone carrier, this will be for the phone you will be using for your job from home, the company will handle and pay the iPad bill.

Tax Matters:

(a) **Withholding:** All forms of compensation referred to in this letter agreement are subject to reduction to reflect applicable withholding and payroll taxes and other deductions required by law.

(b) **Tax Advice:** You are encouraged to obtain your own tax advice regarding your compensation from the Company. You agree that the Company does not have a duty to design its compensation policies in a manner that minimizes your tax liabilities, and you will not make any claim against the Company or its Board of Directors related to tax liabilities arising from your compensation.

Interpretation, Amendment and Enforcement: This letter agreement is the complete agreement between you and the Company, containing all of the terms of your employment with the Company and supersede any prior agreements, representations or understandings (whether written, oral or implied) between you and the Company. This letter agreement may not be amended or modified, except by an express written agreement signed by you and a duly authorized officer of the Company.


The terms of this letter agreement and the resolution of any disputes as to the meaning, effect, performance or validity of this letter agreement or arising out of, related to, or in any way connected with, this letter agreement, your employment with the Company or any other relationship between you and the Company (the "Disputes") will be governed by US Law, excluding laws relating to conflicts or choice of law.

We hope that you will accept our offer to join the company. You may indicate your agreement with these terms and accept this offer, by signing and dating the agreement letter and returning them to me.

This offer, if not accepted, will expire at the close of business on 06/24/2024. As required by law, your employment with the company is contingent upon your providing legal proof of any of your identity ID card and authorization to work in the United States e.g. driver license. Your employment is also

contingent upon your starting work with the company on or before 06/27/2024

I Alisha Brunell accept this offer.

Employee's Signature:  Date:

6/23/24





Mrs. Staci Rotman

Human Resources Manager.